

Friends of Exeter Ship Canal - Committee Meeting  
7<sup>th</sup> November 2017

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**Committee Meeting Minutes**

**18:30 – 7<sup>th</sup> November 2017, Custom House, Exeter Quay**

**Present:**

Nick Hawker (NH), John Monks (JM), Mary Tempest (MT), Peter Nickol (PN), Mike Grayshan (MG)

**Apologies:**

Ray Alexander, Simon Goddard, Peter Kelly

**1. Welcome and Introductions**

JM welcomed everybody to the meeting.

**2. Apologies**

NH reported apologies as detailed above.

**3. To receive and approve minutes of the previous meeting**

**Proposal:** That the minutes received are accepted as a true and accurate record of the meeting held on 1<sup>st</sup> June 2017.

**Proposed by:** John Monks

**Seconded by:** Nick Hawker

**Carried Unanimously**

**4. Matters arising from the previous meeting**

All actions had been completed and no further matters were raised.

**5. To receive a report on membership matters**

NH reported that there were 19 valid members.

JM and NH to send an e-mail via WEBCOLLECT to all lapsed members prior to tidying membership database.

The 'free-ride' period (i.e. the period of time that had elapsed between the joining date and the renewal date when joining mid-way through a year) might be withdrawn and all members would renew on 1<sup>st</sup> April (TBC).

NH to add a Lifetime Membership to WEBCOLLECT at £100.

**6. To receive a report on financial matters**

Deferred in Simon's absence.

**7. To receive an update on the volunteer work party**

MG reported on another excellent work party, sanding and painting metal bollards around the canal bridges.

A further effort would be made on 2<sup>nd</sup> December. NH would send out a letter prepared by Mike and the event would be promoted via social media.

JM noted that the insurance would be due for renewal in the new year and that there would be a questionnaire to complete. MG would respond at the appropriate time.

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### 8. To receive an update on activities

Nothing to consider.

### 9. Interpretation & Leaflets

JM recorded his thanks to Ray Alexander and Peter Nickol for their collaboration on the 'Waterways Guide'. This was now on the WEB site.

### 10. Recruitment of a Membership Secretary and social Media Officer

NH had enquired via the Guild of Students and CVS. He would pursue this further.

### 11. Membership Recruitment

- i. At present 5 businesses had agreed to provide one-off discounts to members. These were:

Saddles & Paddles;

Quay Presents;

Custom house;

Isca Arts; and

Exeter Angling

The Double Locks pub had declined.

NH will draft a letter to the respective businesses to clarify how the scheme would work.

NH reported that there was a possible collaboration with the City Community Trust organising walks around the canal as part of the Active Devon promotion being funded by Sport England. NH to arrange a meeting with himself, JM and Peter Ferlie of the City Community Trust.

- ii. NH had collected the new Membership Leaflets that PN had arranged. These were available to Committee Members to distribute.

### 12. Publicity & Events

MT presented the Exeter Quay Quiz to those present and suggested that a similar effort would be made in respect of the Canal.

JM updated on the Canal Carnival. This was tentatively scheduled for the Autumn of 2018. JM suggested that the Friends, working with the Bike Shed, could be the applicant for a grant.

### 13. Future of the Canal

JM updated on the Topsham Lock in respect of a meeting with the Exeter City Council, in what was a particularly 'open conversation'. The council were open to ideas around properly costed plans for the canal which might include a slip way or leasing a stretch of the bank for moorings. The Friends will now look at one or two specific projects.

### 14. User Groups

JM reported that the 'River Canal User Groups' were meeting on 29<sup>th</sup> November 2018. He had attended a meeting of the Exe Estuary Partnership but reported that they were 'very focused' on the Estuary and not the Canal.

### 15. Any other business

PN reported on the Exeter Green Spaces Network and had signed up the Friends'. Other organisations included Ludwell Life and Blooming St Thomas. The intention was to share expertise and knowledge. Their 'work-in-progress' WEB Site can be found at: [www.exetergreenspace.wixsite.com](http://www.exetergreenspace.wixsite.com).

NH would create a WEB site link from the Friends' WEB site.

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**16. To determine the priorities and date of the next meeting**

The Friends' of Exeter Ship Canal's next committee meeting would be held on:

**Thursday 18<sup>th</sup> January 2018**

The meeting concluded at approx. 20:15.

**Resolutions of the committee of the Friends of Exeter Ship Canal proposed at the Committee Meeting on  
20 April 2017**

**The Co-operative Bank p.l.c. ("the Bank") shall continue as our bankers in accordance with our original application;**

- the Bank shall be authorised to accept instructions (including written instructions send by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from us in connection with the account(s) and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the account signatories Section 4b of the Bank's "Change of account signatories" form. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the account(s) to be overdrawn) and requests or instructions in writing concerning the account(s), our affairs or property (including the opening of new account(s), the arranging of facilities and creation of security);

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- the Bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase an existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 4b of the Bank's "Change of account signatories" form;
- the Bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our account (including the opening of new accounts) shown in the account signatories Section 4b of the Bank's "Change of account signatories" form;
- the Bank shall be sent a copy of any future resolutions which affect the terms of these resolutions;
- the Bank shall be sent a copy of any changes in our regulations, constitution, rule book or byelaws;
- the Bank shall be notified in writing of any change of Committee Members, Officials, Directors or Trustees;
- the Bank shall be notified in writing of any change of Official authorised to sign on our behalf;
- the Bank shall otherwise continue to operate our account(s) in accordance with the business account mandate;
- the Bank shall be notified in writing of any overall change of control in the organisation;
- all signatories to the account are aged 18 or over; and
- in the case of joint holders, we agree that on application by one of us for an overdraft on the account the Bank may provide oral pre-contractual information to one of us only prior to the overdraft being agreed. In this case any overdraft terms will be sent to multiple account holders after the overdraft is agreed and available to use.

### **Authority of the committee of The Friends of Exeter Ship Canal for additional signatory to draw on the bank account(s):**

- We authorise and request that until the Co-operative Bank p.l.c. ("the Bank") receive written notice from us to the contrary:
- To treat and consider additional signatories listed in Section 3b of the Bank's "Change of account signatories" form as fully empowered by us and on our behalf:
- to draw, sign and endorse cheques and other orders for payment on our accounts with the Bank;
- to draw, sign, accept and endorse bills of exchange and promissory notices on our account(s) with the Bank;
- to receive cheques, statements and other vouchers relating to our accounts with the Bank;
- to withdraw all or any of our securities, documents, or other property or anything else held by the Bank by way of security or for safe custody collection or any other purpose whatsoever on our accounts;
- to arrange terms with the Bank for the negotiation or discount of any documents;
- to negotiate with the Bank for and take advances whether by way of loan, overdraft, discount, or otherwise, with or without security;
- to charge, pledge and deposit with the Bank any of our property upon such terms as the Bank may require to secure the payment or discharge to the Bank on demand of all monies and liabilities which shall for the time being (and whether on or at time after such demand) be due owing or incurred to the

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Bank by us whether actually or contingently and whether solely or jointly with any other person and whether as principal or surety including interest discount commission and other banking charges; and.

- generally to act on our behalf in all transactions and matters of business with the Bank and to comply with any account terms and conditions and security requirements the Bank may operate in connection with our accounts with the Bank now or in the future.
- To act on the above instructions and in particular to pay and honour such cheques, orders, bills, notes or requests as above mentioned notwithstanding that any such payment may cause our said account(s) to be overdrawn or may increase any existing overdraft.